

INDIRA GANDHI KRISHI VISHWAVIDYALAYA
KRISHAK NAGAR, RAIPUR 492 012 (CHHATTISGARH)

F.No. ACM (119.03)/ ACD-I/2019/

Raipur, Dated -03-2019

NOTIFICATION

The Academic Council in its 119th Meeting held on 09th and 10th January 2019 approved the revised and updated Academic Regulation as per IGKVMIS for Under Graduate, Post Graduate and Ph.D. programme. This shall be effective from 2nd Semester 2019-20 for all the programmes and years.

REGISTRAR

Endt. F.No. ACM (119.03)/ ACD-I/2019/ 8313

Raipur, Dated 8-03-2019

Copy for information and necessary action :-

1. The PA to Hon'ble V.C., IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
2. The Director of Instructions/Controller of Examination, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
3. The Director of Research Services/Director of Extension Services, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
4. The Dean Students Welfare, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
5. The Dean, College of Agriculture, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
6. The Dean, B.T.C. College of Agriculture & Research Station, Sarkanda Farm, Bilaspur 495 001 (Chhattisgarh).
7. The Dean, S.G. College of Agriculture & Research Station, Kumhrawand Farm, Jagdalpur 494 005 (Chhattisgarh).
8. The Dean, R.M.D. College of Agriculture & Research Station, Ajirma Farm, Ambikapur 497001 (Chhattisgarh).
9. The Dean, S. K. College of Agriculture and Research Station, Kawardha, Kabirdham 491995 (Chhattisgarh).
10. The Dean, College of Agriculture, Janjgir-Champa (Chhattisgarh).
11. The Dean, DKS College of Agriculture & Research Station, Bhatapara, Distt.-Baloda Bazar -Bhatapara 493119 (Chhattisgarh).
12. The Dean, College of Agriculture and Research Station, Bemetara / SKS College of Agriculture, Rajnandgaon / Koriya / Raigarh / Kanker / Narayanpur / Gariyaband/ Chhuikhadan / Jashpur / Korba / Kurud / Mahasamund (Chhattisgarh).
13. The Dean, Pt. KL Shukla College of Horticulture, Rajnandgaon (Chhattisgarh).
14. The Dean, College of Horticulture, Jagdalpur (Chhattisgarh).
15. The Dean, SV College of Agricultural Engineering and Technology & Research Station, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
16. The Dean, B.S.R.S.M. College of Agricultural Engineering and Technology & Resarch Station, Pandariaya Road, IGKV, Mungeli 495 334 (Chhattisgarh).
17. The Professor & Head, Department of Plant Molecular Biology & Biotechnology / Genetics & Plant Breeding / Agricultural Microbiology / Agricultural Statistics and Social Science (language) / Soil Science & Agricultural Chemistry / Agriculture Extension / Agronomy / Forestry / Plant Physiology Agricultural Biochemistry Medicinal and Aromatic Plants / Fruit Science /Vegetable Science / Floriculture and Landscape Architecture / Agro-meteorology / Agri-Business and Rural

Management / Entomology / Agricultural Economics / Plant Pathology College of Agriculture, Raipur

Professor and Head, Department of Agricultural Processing and Food Engineering/ Soil and Water Engineering / Farm Machinery and Power Engineering, S.V. College of Agricultural Engineering and Technology and Research Station, Raipur

18. The Deputy / Assistant Controller of Examination / I/c, PG Cell, Directorate of Instructions, IGKV, Krishak Nagar, Raipur 492 012 (Chhattisgarh).
- ✓ 19. The In-charge, University Web-site, IGKV, Krishak Nagar, Raipur 492012 (Chhattisgarh) for up-loading the same and & please send Email all concerned.
20. The Nodal Officer, IGKVMIS, IGKV, Krishak Nagar, Raipur 492012 (Chhattisgarh).
21. The Assistant Account Officer, Office of the Dean - COA, Raipur/SVCAETRS, Krishak Nagar, Raipur (Chhattisgarh).
22. The S.O. (Academic)/ACD-II and ACD-III, Office of the Registrar, Academic section, IGKV, Krishak Nagar, Raipur for information and necessary action.
23. The Principal, Bharti College of Agriculture, Padmanbhpur, Pulgon Chouk, Durg (Chhattisgarh).
24. The Principal, Boramdeo College of Agriculture, Kawardha - 491 1005 (Chhattisgarh)
25. The Principal, Chhattisgarh College of Agriculture, Risali (Bhilai), Dhanora Road, Village - Dhanora, Post - Hanoda, Durg (Chhattisgarh).
26. The Principal, Ramnivas Sharda College of Agriculture, Near Gayatri Temple, Ambagarh Chwoki, Rajnandgaon (Chhattisgarh).
27. The Principal, College of Agriculture, In front of Collector Office, Dantewada (Chhattisgarh).
28. The Principal, College of Agriculture, Jorapali (Kenapali) Road, Raigarh (Chhattisgarh).
29. The Principal, Mahamaya College of Agriculture, Nagri Road, Village-Siyadehi, Post - Aroud, Dhamtari (Chhattisgarh).
30. The Principal, Mardarshan Sansthan College of Agriculture, Ring Road, Chopra Para, Ambikapur, Sarguja - 497 001 (Chhattisgarh).
31. The Principal, Shriram College of Agriculture, Shriram Prisar, Village - Thakur Tola, Post - Somani, Rajnandgaon (Chhattisgarh).
32. The Principal, Danteshwari College of Horticulture, Near Manoupchar Hospital, Mana Basti, Dhamtra Raod, Raipur (Chhattisgarh).
33. The Principal, Gayatri College of Horticulture, Gokulpur Rudri Road, Dhamtari (Chhattisgarh).
34. The Principal, Kanhaiya Lal College of Horticulture, Dhamtari (Chhattisgarh).
35. The Principal, Rani Durgawati College of Horticulture, Meduka, Pendra Road, Distt. - Bilaspur (Chhattisgarh).
36. The Principal, Chhattisgarh College of Agricultural Engineering, Risali (Bhilai), Dhanora Road, Village - Dhanora, Post - Hanoda, Durg (Chhattisgarh).
37. The Principal, Bharti College of Agricultural Engineering, Padmanbhpur, Pulgon Chouk, Durg (Chhattisgarh).


REGISTRAR

For official use only

ACADEMIC REGULATIONS for PG AND Ph.D. DEGREE PROGRAMME

**Faculty of Agriculture/Faculty of Horticulture/
Faculty of Agricultural Engineering**



**INDIRA GANDHI KRISHI VISHWAVIDYALAYA
KRISHAK NAGAR, RAIPUR (C.G.) – 492 0012**

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Vice Chancellor, IGKV Raipur

Executive officer

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Registrar, IGKV Raipur

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Dr. Manju Tiwari, Asstt. Professor, Directorate of Instructions (P G Cell).

Published by

Directorate of Instructions, IGKV, Raipur

ACADEMIC AUDIT CERTIFICATE

Certified that all the academic activities including regulations of Indira Gandhi Krishi Vishwavidyalaya Raipur with respect to PG and Ph.D. programme of Agriculture, Horticulture, and Agriculture Engineering are audited and updated by academic council of University.

Date:

No. of Academic Council:

REGISTRAR

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Academic Regulations for PG and Ph.D. Degree Programme

SECTION – I : Title

1.0 Title :

These Academic Regulations shall be called "Indira Gandhi Krishi Vishwavidyalaya Postgraduate Academic Regulations" governing PG and Ph.D. Degree Programme under semester system. The regulations which are different for Master's and Ph.D. programme are mentioned separately at appropriate places.

SECTION – II : Definitions

2.0 Definitions:

- 2.01 University:** The University means Indira Gandhi Krishi Vishwavidyalaya, Raipur, (Chhattisgarh).
- 2.02 State Government:** State Government means the Government of Chhattisgarh.
- 2.03 Academic session:** An academic session is a period during which a cycle of one year study is completed. There shall be two semesters in an academic session.
- 2.04 Semester:** A semester shall normally consist of 20-21 weeks with 95 instructional days plus examination days.
- 2.05 End of Semester:** Normally 20-21 weeks after registration will be the end of semester.
- 2.06 End of Final Semester of degree programme:** The end of this semester shall be one day before the date of registration of next semester (i.e. fourth semester in case of Master's degree & sixth semester in case of Ph.D. degree programme).
- 2.07 Curriculum:** It is a series of courses offered to provide learning opportunities to meet the requirements for a degree.
- 2.08 Course:** A course is a unit of instructions, series of classes and work experience extending over a semester. It has a specified number, title and credits.
- 2.09 Repeat course:** Repeat course(s) is/are those wherein a student fails and repeats the course.
- 2.10 Class Repeater:** A student not fulfilling the minimum CGPA requirement in previous year at the end of academic session.
- 2.11 Course Repeater:** A student failed /dropped in any course.
- 2.12 Credit hours:** It is a measure of quantity of work done in a course. One credit represents one contact hour per week for theory and two hours for practical. The first credit within the parenthesis indicates the number of contact hours for theory and second credit indicates contact hours for practical. 3(2+1) means two-credit theory and one credit practical with a total of 3 credits. 2(2+0) means 2 credit theory without practical. 2(0+2) means 2 credit practical without theory.
- 2.13 Course Load:** It is the number of credits a student registers in a semester.
- 2.14 Minimum credits:** It is the minimum no. of credit a student has to register in a semester or in entire degree programme.
- 2.15 Major Courses:** It means the courses of the department in which a student has been admitted.
- 2.16 Minor Courses:** Courses which may be helpful for the students as decided by Dean/HOD/Major Advisor. These courses may be from any department, including the parent department.
- 2.17 Supporting Courses:** It means the courses which are registered by a student from other departments, which may be helpful to the student in his/her studies and work.

- 2.18 System of Grading:** The semester system of education is adopted in which performance of student is evaluated by continuous and comprehensive system of examination. Several courses are offered in every semester with weights assigned in the form of credits. In majority of the courses marks are given which are converted into grade points. In some courses, credits are assigned however marks are not converted into grade points instead Satisfactory (S) and Unsatisfactory (US) grades are assigned. These grades are assigned in Non-Credit Courses (NC). Such courses do not influence GPA, CGPA or OGPA. However, satisfactory grade is mandatory for completion of degree programme. The following cumulative performance indicators are used for this purpose.
- 2.19 Grade Point:** It is weighted average of marks (weighted using credit) obtained in theory and practical, expressed in percentage, on 10 point scale, up to second decimal place.
- 2.20 Grade Point Average (GPA):** It is weighted average (using total credits of a course) of grade points obtained in a particular course of a semester.
- 2.21 Cumulative Grade Point Average (CGPA):** Cumulative performance of a student at the end of particular semester during degree programme, calculated using the formula of GPA.
- 2.22 Overall Grade Point Average (OGPA):** It is the measure of overall performance of a student on completion of the degree programme.
- 2.23 Percentage of marks:** The percentage of marks will be product of OGPA and 10.0. It will be calculated upto one decimal point without rounding off.
- 2.24 Examination:** Examination means practical, theory and all such examinations which are conducted under the semester system.
- 2.25 Superintendent:** Superintendent means Dean of the College who shall act as Superintendent of Examination.
- 2.26 Assistant Superintendent:** Assistant Superintendent means the teacher so appointed by the Dean of the College to supervise the Examination.
- 2.27 Teacher:** Teacher means a person appointed or recognized by the University for the purpose of imparting instructions and / or conducting and guiding research and / or extension programmes and includes a person who may be declared by the statutes to be a teacher.
- 2.28 Invigilator:** Invigilator means the teacher directly engaged in invigilation work in the examination hall.
- 2.29 Flying Squad:** Flying squad means a team consisting of teachers/officers/ technical staff constituted by the University to prevent use of unfair means/malpractices in the examination.
- 2.30 New entrants:** New entrants are those students of first year who have just been admitted through fresh admission process.
- 2.31 Continuing students:** Continuing are the students other than new entrants who are paying regular fees and are on the rolls of university.
- 2.32 Academic probation:** A student not able to acquire prescribed OGPA at the end of academic session shall be called as “student on academic probation”.
- 2.33 Conduct Probation:** If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION by the concerned Dean on the recommendation of HOD for a specific period, which could be for the entire degree programme.
- 2.34 Expulsion:** Expulsion implies removal of the student from the college rolls for a period of one semester or more.

- 2.35 Rustication:** Rustication is permanent removal of the student from the university rolls.
- 2.36 Payment of fees and Registration in the courses:** The registration of newly admitted students or continuing students means that the student will deposit the fee online on the scheduled date of registration notified by the university.
- 2.37 Break:** It is the period of absence (full semester) requested by student on valid grounds and permitted by Dean on the recommendation of HOD.
- 2.38 Drop:** Drop is the period of absence because of cancellation of semester due to failure of fee payment and registration in time, registration of less than permissible credit load, use of unfair means, and absence of student without taking break or any other reason.
- 2.39 Academic Misconduct Panel:** Academic Misconduct Panel shall mean the body constituted to investigate allegations of plagiarism.
- 2.40 Academic Integrity:** Academic Integrity is the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property.
- 2.41 Author:** Author includes a student or a faculty or a researcher or staff of IGKV who claims to be the creator of the work under consideration.
- 2.42 Faculty:** Faculty refers to a person who is teaching and / or guiding students enrolled in IGKV i.e. regular, part time, in service etc.
- 2.43 College:** College means any institution, whether known as such or by any other name which provides for a course of study for obtaining any qualification from IGKV and which, in accordance with the academic rules and regulations of IGKV, is recognized as competent to provide for such course of study and present students undergoing such course of study for the examination for the award of such qualification.
- 2.44 Information:** Information includes data, message, text, images, sound, voice, codes, computer programs, software and databases or micro film or computer generated micro fiche.
- 2.45 Notification:** Notification means a notification published by the university and the expression "notify" with its cognate meanings and grammatical variation shall be construed accordingly.
- 2.46 Plagiarism:** Plagiarism means an act of academic dishonesty and a breach of ethics. It involves using someone else's work as one's own. It also includes data plagiarism and self-plagiarism.
- 2.47 Programme:** It means a course or programme of study leading to the award of a degree or a diploma in IGKV.
- 2.48 Researcher:** Researcher refers to a person conducting academic/scientific research in IGKV.
- 2.49 Script:** Script includes research paper, thesis, study report, project report, dissertation and any other such work submitted for assessment / opinion leading to the award of degree or diploma or publication in print or electronic media by students or faculty or staff of IGKV. This shall however exclude answer scripts submitted in response to a question paper set by IGKV.
- 2.50 Source:** It means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form like audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000 and mentioned in under section 2.44.

- 2.51 Staff:** Staff refers to all non-teaching staff working in IGKV in any capacity whatsoever i.e. regular, temporary, contractual, outsourced etc.
- 2.52 Student:** Student means a person duly admitted and pursuing a programme of study including a research programme in full time or part-time or distant mode.
- 2.53 Year:** means the academic session consisting of two semesters.

SECTION – III : Admission and Registration

3.0 Admission and Registration

- 3.01 (a) Academic Calendar:** The academic calendar of different programmes shall be decided by Academic Council in each academic year and will be uploaded in the Vishwavidyalaya website. All the academic activities of the university related to schedules of admission, teaching days, examination, result declaration, break of semester and extracurricular activities shall be indicated in the academic calendar.

(b) Age limit: Students must not be below the age of 20 years as on 31st August for Master's Degree of the admission year. There shall be no age limit for Ph.D. programme.

(c) Domicile: The Chhattisgarh domicile certificate will be compulsory for PG and Ph.D. admissions. IGKV graduates will be exempted from this compulsion for Master's degree programme and Master degree holder shall be exempted by this compulsion for admission in Ph.D. degree.

In case if seats remains vacant in Master's degree programme, admission to non domicile candidates shall not be given. However admission to candidates from other states shall be given in case of Ph.D. degree programme.

(d) Seats: The number of seats in different programmes shall be decided by Academic Council in each academic year and will be uploaded in the vishwavidyalaya website.

There shall be 25% seats reserve for outside students admitted through ICAR examination. These seats shall be over and above of approved seats. In case if these seats vacant shall not be filled by any other candidates.

There shall be 10 seats in department of PMBB reserved for students sponsored by DBT. These seats shall be over and above of approved seats. In case if these seats vacant shall not be filled by any other candidates.

Similarly any other national or International fellowship holders shall be considered as over and above the seats of university.

Seats for In-service Candidates :

- (i) Seats for Masters Programme :** There shall be one seat per department in all the faculty for in service candidates of Chhattisgarh state. The departments will be allotted as per the requirement of sponsoring organization. There shall be four seats in the Department of Agri-Business Management for candidates sponsored by industry.

The seats for IGKV in-service candidate shall be governed by study leave regulation for IGKV. The seats shall be over and above the approved seats

- (ii) Seats for Ph.D. Programme :**

The seats for IGKV in-service candidate shall be governed by study leave regulation for IGKV. The seats shall be over and above the approved seats.

Seats for candidate other than IGKV: There shall be one seat in each department. The seats shall be over and above the approved seats. The candidate shall have to appear in CET examination and the admission shall be given on the basis of CET merit. The minimum qualifying marks shall be 33% in CET.

- (e) Reservation of seats:** The reservation in different programmes will be provided as per the

prevailing rules of state government.

3.02 Common Entrance Test (CET): The CET shall be scheduled as per “Indira Gandhi Krishi Vishwavidyalaya CET regulation”. All the admissions in PG and Ph.D. programme shall be given through CET. Director of Instructions (DI) shall be the Chairman of the admission committee for all PG and Ph.D. degree programmes of the University.

3.03 CET shall be mandatory, for admission in PG and Ph.D. programme for all the candidates, including in-service candidates from state government, university or any other organization. There shall be 33 percent minimum qualifying marks for in-service candidates. The in-service candidates who qualifies CET shall be given admission based on their seniority.

3.04 Eligibility for admission :

(a) **Eligibility for Masters Programme :**

Faculty of Agriculture		
Degree		Minimum Admission Requirement
1.	M.Sc. (Ag.) Genetics and Plant Breeding	B.Sc. (Ag.)/ B.Sc. (Hort.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.
2.	M.Sc. (Ag.) Soil Science and Agricultural Chemistry.	
3.	M.Sc. (Ag.) Entomology	
4.	M.Sc. (Ag.) Agricultural Extension	
5.	M.Sc. (Ag.) Plant Pathology	
6.	M.Sc. (Ag.) Agricultural Economics	
7.	M.Sc. (Ag.) Crop Physiology	
8.	M.Sc. (Ag.) Agrometeorology	
9.	M.Sc. (Ag.) Agricultural Microbiology	
10.	M.Sc. (Ag.) Plant Molecular Biology and Biotechnology	B.Sc. (Ag.)/ B.Sc. (Hort.)/ B.Sc. (Ag. Bio technology)/ B.Sc. (Forestry) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.
11.	M.Sc. (Ag.) Agronomy	B.Sc. (Ag.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.
12.	M.Sc. (Ag.) Agricultural Statistics	B.Sc. (Ag.)/ B.Sc. (Hort.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission. Only those students, who have passed 10+2 examination with mathematics, are eligible for admission.
13.	M.B.A. (Agri-Business Management)	Bachelor's degree under 10+2+4 system in Agriculture or Horticulture or Agricultural Engineering with 6.00 O.G.P.A. out of 10 point scale or 60% in marks system of examination or equivalent grades.

14. M.Sc.(Forestry)	<p>B.Sc. Forestry /B.Sc. (Hon.) Forestry under 10+2+4 system; with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grade are eligible for admission.</p> <p>In case B.Sc. Forestry /B.Sc. (Hon.) Forestry candidates under 10+2+4 system are not available, the candidates with B.Sc. (Ag.)/B.Sc. (Horticulture) passed under 10+2+4 system with minimum O.G.P.A. of 6.00 out of 10 point scale or 60% in marks will be considered. However, B.Sc. (Ag.), B.Sc. (Horticulture) admitted to this course have to opt compulsory non credit deficiency courses of Forestry and for these candidates, the minimum duration of the degree programme will be of 2 years.</p>
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Faculty of Horticulture	
Degree	Minimum Admission Requirement
1. M.Sc. (Horticulture) Vegetable Science	B.Sc. (Ag.)/ B.Sc. (Hort.) degree under 10+2+4 system from a recognized University with minimum O.G.P.A. 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grades are eligible for admission.
2. M.Sc. (Horticulture) Fruit Science	
3. M.Sc. (Horticulture) Floriculture and Landscape	

Faculty of Agricultural Engineering	
Degree	Minimum Admission Requirement
1. M.Tech. (Agricultural Engineering) Farm Machinery and Power Engineering	B.Tech. (Agril. Engg.)/ B.Sc. (Agril.Engg.)/ B.E. (Agril.Engg.)/ B.Tech. (Mechanical Engg.)/ B.Sc. (Mechanical Engg.)/B.E. (Mechanical Engg.) from a recognized University under 10+2+4 system with 6.00 OGPA out of 10 point scale or 60% in marks system of examination or equivalent grade.
2. M.Tech. (Agricultural Engineering) Soil and Water Engineering	B.Tech. (Agril. Engg.)/ B.Sc. (Agril.Engg.)/ B.E.(Agril.Engg.)/ B.Tech. (Civil Engg.)/ B.Sc. (Civil Engg.)/B.E. (Civil Engg.) from a recognized University under 10+2+4 system with minimum OGPA 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grade.
3. M.Tech. (Agricultural Engineering) Agricultural Processing and Food Engineering	B.Tech. (Agril. Engg.)/ B.Sc. (Agril.Engg.)/ B.E.(Agril.Engg.)/B.Tech. (Food Engineering/ Food Technology) from a recognized University under 10+2+4 system with minimum OGPA 6.00 out of 10 point scale or 60% in marks system of examination or equivalent grade.

3.04 (b) Eligibility for Ph.D. Programme :

A. Faculty of Agriculture	
Subjects	Minimum Admission Qualification
1. Agronomy	M.Sc. (Ag.) with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.
2. Genetics and Plant Breeding	
3. Soil Science and Agricultural Chemistry	
4. Plant Molecular Biology and Biotechnology	
5. Entomology	
6. Agricultural Extension	
7. Plant Pathology	
8. Agricultural Economics	
9. Agrometeorology	
10. Forestry	M.Sc. Forestry with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education. In-service candidate from 11+4 are also eligible for admission in all Masters degree programme. However, in case of admission in the department of forestry 11+3 and 10+2+3 shall also be eligible.
11. Agri-Business management	M.B.A. (ABM) with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education.
12. Agricultural Microbiology	M.Sc. (Ag.) Agricultural Microbiology / M.Sc.(Ag.) Microbiology with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education.
13. Plant Physiology	M.Sc. (Ag.) Plant or Crop Physiology / M.Sc.(Ag.) Agricultural Botany with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination. The candidate must have passed bachelor degree under 10+2+4 system of education.

B. Faculty of Horticulture		
	Subjects	Minimum Admission Qualification
14.	Vegetable Science	M.Sc. (Ag.) in Horticulture/ M. Sc. (Hort.) Vegetable Science with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.
15.	Fruit Science	M.Sc. (Ag.) in Horticulture/ M. Sc. (Hort.) Fruit Science with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.
16	Floriculture & Landscape	M.Sc. (Ag.) in Horticulture/ M. Sc. (Hort.) Floriculture & Landscape with an OGPA of 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in the respective discipline. The candidate must have passed bachelor degree under 10+2+4 system of education.

C. Faculty of Agricultural Engineering		
	Subjects	Minimum Admission Qualification
1.	Farm Machinery and Power Engineering	A good academic record with OGPA 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in Agricultural/ Mechanical Engineering with specialization in Farm Machinery & Power / relevant subject at M.Tech./ M.E. level. The candidate must have passed bachelor degree under 10+2+4 system of education.
2.	Soil and Water Engineering	A good academic record with OGPA 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in Agricultural/ Civil Engineering with specialization in Soil Water Engineering / Water Resources / Hydrology / Irrigation & Drainage at M.Tech./ M.E. level. The candidate must have passed bachelor degree under 10+2+4 system of education.

3.	Agricultural Processing & Food Engineering	A good academic record with OGPA 3.00/4.00, 6.50/10.00 or 65% marks under marks system of examination in Agricultural Engineering with specialization in Agricultural Processing and Food Engineering / Post Harvest Processing and Food Engineering / Food Engineering / Processing and Food Engineering / Post Harvest Technology / Farm Machinery and Power / relevant subject at M.Tech./ M.E. level from a recognized University. The candidate must have passed bachelor degree under 10+2+4 system of education having engineering background at UG and PG level.
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3.05 Merit list of CET: The admission of students shall be decided on the basis of CET merit list.

3.06 Tie of Marks : In case of tie in CET marks, merit rank shall be decided by OGPA of most immediate degree programme. In case of further tie merit shall be decided by marks/OGPA in next immediate programme up to 12th class. In case of further tie, merit shall be decided based on age. The elder will be given higher rank. In case of further tie, the decision of university shall be final.

3.07 Counseling : On line counseling for admission in to Master's and Ph.D. Programme, based on ranks of CET shall be organised by University to fillup all the seats. Its scheduled shall be decided by the University.

3.08 In case of disputes regarding admission, the decision of the admission committee shall be final. The University reserves the right to cancel the admission at any time when it is found that admission was granted wrongly by oversight, mistake, omission, error, non eligibility of the candidate, wrong information furnished by candidate etc.

3.09 Admission and Registration of New entrants:

- After seat allotment through counseling, the admission of a student will complete only when student pays fee and registers the courses.
- The new entrants shall have to deposit the fee on scheduled dates only as notified in every academic session by the university.
- The allotted seat of the student shall be treated as cancelled who fails to deposit the prescribed fee in stipulated time.
- There will be no counseling/admission/registration after 45th day from the date of first counseling.

3.10 The foreign students shall be admitted as and when their admissions are cleared by ICAR/Embassy subject to fulfillment of minimum admission requirement of IGKV, Raipur.

3.11 Student Identification System: After admission, University will allot unique identification number (UIDN). The UIDN will have 8 digits. The first 4 digits shall indicate the year of admission i.e. 2019 stands for two thousand nineteen-twenty Academic session. The next four digits will represent serial number of students admitted in a particular session, i.e. 0050 means fiftieth students admitted in particular session. This UIDN will be used as Roll No. of the student for appearing in any examination of the University. It is mandatory to mention this UIDN in student identification card and all documents /applications of the student.

The same UIDN shall be carried forward in case of students already admitted in lower degree programme.

- 3.12** The UIDN allotted by university shall be the ID of the student. Identity card shall be issued by Dean to each enrolled student in which UIDN shall be displayed. The student shall carry this card at all times and be shown whenever required. The students shall always quote the UIDN, while making correspondence with College/ University. The identity card should be renewed every year. In the case of loss, duplicate identity card will be issued from the College on payment of prescribed fee.
- 3.13** **Allotment of courses and teacher:** The HOD/Dean shall ensure allotment of courses and their teachers, one week before the date of registration. The HOD shall be responsible to update list of offered courses in MIS before the date of registration. The list once updated in MIS shall not be changed.
- 3.14** **Registration of continuing students :** The students on roll of the university must deposit the fee and complete the registration of courses online.
All the fee has to be deposited online on the prescribed date of registration as per academic calendar.
The deposition of fee shall be allowed upto 7th day, including the date of registration without any late fee charges. After this period, late fee payment will be allowed upto 30th day including the date of registration @ Rs. 100/- per day.
In special cases, on the recommendation of Dean, certifying the attendance of student, permission shall be given by DI with late fee of Rs. 4000/-. This schedule will include holidays.

SECTION – IV : Medium of instructions

- 4.0** **Medium of instructions:**
Medium of instructions and examination in all the faculties shall be English.

SECTION – V : Attendance requirements

- 5.0** **Attendance requirements:**
- 5.01** Students are required to attend all the theory lectures and practicals conducted in laboratory or field during the semester. A student is required to attend minimum 75% of the scheduled classes starting from his/her date of registration. For this purpose theory and practical classes shall be counted together. Course teacher will essentially display the attendance of students in the first week of every month under intimation to the Head of the department / Dean of the College. The shortage of attendance shall be notified by Head of department / Course teacher under intimation to the Dean 10 days prior to the commencement of examination.
- 5.02** Dean of the College shall notify the non-eligibility of students for appearing in the examination 10 days in advance from the commencement of the final theory examination. Dean shall display list of non-eligible students on notice board and shall also update this information in MIS. In case of non updation in MIS, the student shall be allowed to appear in the examination.
- 5.03** The Dean of the College may condone the shortage of attendance up to 5 per cent on valid grounds on the recommendation of the Head of the Department.
- 5.04** Relaxation in attendance upto 10 days per semester on medical ground may be permitted to students by Dean in case of indoor hospitalization only, subject to production of admit and discharge certificate issued by hospital.
- 5.05** If a student falls short of attendance in any course (Theory and practical taken together) he/she shall be treated to have been withdrawn from that course.

- 5.06** The student who has registered only the thesis and falls short of attendance, the registration in the thesis be treated as dropped. The dropped semester shall not be counted towards minimum duration requirement, but will be counted towards maximum duration requirement. The student shall be awarded “deferred” grade.
- 5.07** If a student has registered the entire thesis credit but does not submit the thesis due to any reason in fourth semester of Masters programme and six semester of Ph.D. programme then "deferred" grade be awarded from fourth semester onwards in masters and six semester onwards in Ph.D. programme.
- 5.08** If all the students of a class remain absent in mass from all the scheduled classes for a continuous period exceeding 10 days a semester, the semester shall be cancelled and the fee etc., paid by the students shall be forfeited. It will also not be counted towards minimum duration requirement.
- 5.09** Regular teaching shall start from the next day after the scheduled date of registration and attendance shall be counted from that day till 10 days preceding the date of commencement of theory examination. The students who are required to forego classes due to their participation in sports, athletics and other extra-curricular activities at Collegiate, Inter University, Inter State and International level, shall be counted as present for the purpose of calculating percentage of attendance on submission of certificate by Dean Students Welfare/ Officer in-charge who shall also send a copy of list of participating students to Dean of the College.
- 5.10** A student who has completed attendance requirements and fails to appear in the practical or theory examination or in both shall be treated as failed and be awarded zero marks while calculating OGPA in the Semester Report Card/mark-sheet however, the same will be indicated as "Ab" (for Absent) therein.

SECTION – VI : Eligibility for Advisors

6.0 Eligibility for Advisors :

(a) Minimum eligibility of Advisors for Masters Programme: Assistant Professor/Scientist having Ph.D. degree, with 1 year of experience or Assistant professor/Scientist without Ph.D. with 2 years of experience shall be eligible as Major Advisor/Co-Major Advisor or Advisory Committee member.

(b) Minimum Eligibility of Advisor for Ph.D. programme:

- (i) Assistant Professor/Scientist having Ph.D. degree, with 3 years of experience shall be eligible as Major Advisor/Co-Major Advisor.
- (ii) Assistant Professor/Scientist having Ph.D. degree, with 2 years of experience shall be eligible as Advisory Committee member.

(c) The Sr. Scientist & Head of Krishi Vigyan Kendras, may act as student Co-Major Advisor or Advisory Committee Member, and SMS may act as members, Students Advisory Committee subject to fulfillment of basic academic qualification and experience as mentioned above for Master's and Ph.D. Programme.

(d) Major advisor may be from the station where research work of students is carried out. This shall be applicable to the research work carried out within jurisdiction of IGKV.

SECTION – VII : Advisory committee**7.0 Advisory committee:**

7.01 Every student shall have an Advisory Committee with a Major Advisor as Chairman who will be from his/her major discipline of studies. Major advisor in consultation with HOD shall constitute the advisory committee and shall forward the proposal to the DI through the Dean of the College for approval.

7.02 It will be in the purview of HOD's to allot student to a teacher / scientist looking to his/her workload (at least one student to each individual on seniority basis).

In case of out campii, the Head of Section will forward the proposal of Advisory Committee, Synopsis and thesis with the covering letter through the Dean of out campii and Head of Department at headquarter to the DI.

7.03 The composition of Advisory Committee for Master's and Ph.D. programme:

Students conducting research within university

S.No.	Advisory Committee	Number
1.	Major advisor	1
2.	Member from Department	1
3.	Member from other Department (this can be designated as Co-Major Advisor if required)	1
4.	Member from the Department from which the student has registered supporting courses.	1
5.	The Major Advisor in consultation with Head of the department may add one additional member depending upon the nature of the programme of work.	1

Student conducting research outside the university

S.No.	Advisory Committee	Number
1.	Major advisor	1
2.	Co-Major Advisor from Collaborating Organization	1
3.	Member from department	1
4.	Member from other department	1
5.	Member from the Department from which the student has registered supporting courses.	1
6.	Member from Collaborating Organization (optional)	1

7.04 The major advisor should be finalized in the first semester within one month from the date of registration.

7.05 If a Major Advisor is out of headquarters for more than three months / transferred after completion of three semesters in Master's programme and five semester in Ph.D. programme, the same major advisor shall continue. In case of change of major advisor due to above reason the next member of the Department from his/her Advisory Committee shall be the Major Advisor.

The teacher who is going to retire in the next one year, they will not be allotted students.

7.06 In case of change of Major Advisor or committee member, the Head of Department shall submit a proposal through the Dean of the College to the DI for approval.

- 7.07** After admission of student, the Major Advisor will maintain up to date academic record of the student and will keep in touch with the academic progress of the student. The Major Advisor shall render suitable advice regarding programme and progress of the student allotted to him. He shall continue to do so till the completion of degree by the student. No authority shall entertain any application of the student unless properly recommended by the Major Advisor through Head of the department.

SECTION – VIII Programme of study and synopsis of thesis research

8.0 Programme of study and synopsis of thesis research

- 8.01** The students admitted in the University shall be required to follow the programme of study prescribed from time to time by the University.
- 8.02** Programme of course work for students should be planned and prepared by student's Advisory committee, considering field of specialization for thesis research work within 45 days from the date of registration. HOD shall submit the programme of study to DI for approval.
- 8.03** A synopsis of thesis research shall be prepared by the student in consultation with the Advisory Committee. A synopsis seminar shall be delivered by the student before submitting the final synopsis in presence of all members of Advisory Committee and teachers of the concerned department. Title of the research work and treatments shall be thoroughly discussed. Major Advisor shall issue a certificate to this effect. The student shall sign on his/her synopsis just above the signature of Major Advisor.
- 8.04** The HOD shall submit final synopsis to DI through Dean by the end third semester.
- 8.05** The student must submit quarterly report of progress to respective HODs through major advisor.
- 8.06** It is compulsory for all students of Masters (except ABM and Forestry) and Ph.D. programme (only those who have not studied these courses during Master's degree programme) to register any 04 Post Graduate Studies (PGS) courses from the following:
1. PGS-501 Library and Information Services
 2. PGS-502 Technical Writing and communication Skills
 3. PGS-503 Intellectual Property and its Management in Agriculture
 4. PGS-504 Basic concepts in Laboratory Techniques
 5. PGS-505 Agricultural research, Research Ethics & Rural Development Programmes
 6. PGS-506 Disaster Management
- 8.07** **Deficiency Courses (Only for Masters programme):** On the recommendation of the advisory committee, the student may also be required to take other courses, in which the committee thinks him/her to be deficient, in addition to those required for the degree programme. Such courses will be said to be Deficiency courses for him/her. He/she shall not earn credits for such additional deficiency courses. The deficiency courses should be within the course curriculum of the faculty. Requirement of lectures, laboratory/field work for these non credit courses shall be the same as prescribed for the regular courses. There shall be no deficiency courses for Ph.D. programme.

SECTION – IX : Requirements for the Award of Degree**9.0 Requirements for the Award of Degree:**

9.01 A student of Master's degree programme obtaining OGPA of 6.5 on 10-point scale besides fulfilling other requirements shall be eligible for the award of degree.

9.02 In order to become eligible for Ph.D. degree, and earn a minimum of 7.00 OGPA on a 10 point scale.

9.03 A student is required to complete the duration and credit requirements for the award of Masters' /Ph.D. degree programme as given below:

M.Sc Agriculture/Horticulture/M.Tech Agricultural Engineering Degree

Duration Requirement (Semesters)		Minimum Credit Requirement					
Minimum	Maximum	Major	Minor	Supporting	Seminar	Thesis	Total Credits
4	8	20	09	05	01	20	55

M.Sc. Forestry & M.Sc.(Ag.) Agril. Statistics Degree

Duration Requirement (Semesters)			Minimum Credit Requirement					
Subject	Minimum	Maximum	Major	Minor	Supporting	Seminar	Thesis/Research	Total Credits
Forestry	4	8	22	12	05	01	20	60
Statistics	4	8	36	09	05	01	10	61

Ph.D. Degree programme

For regular students		For in service candidates		Minimum Credit Requirement					
Duration Requirement (Semesters)		Duration Requirement (Semesters)							
Minimum	Maximum	Minimum	Maximum	Major	Minor	Supporting	Seminar	Thesis/Research	Total Credits
6	12	6	14	15	8	5	2	45	75

9.04 On recommendation of the Advisory Committee, the student may be required to take additional courses over and above the minimum requirement of 30 course credits.

9.05 The minimum residential requirement of in-service candidates of IGKV shall be counted on the basis of period spent for course work during study leave + the period spent for thesis in any of the campus of IGKV.

SECTION –X : Calculation of Overall Grade Point Average (OGPA) and percentage**10.0 Calculation of Overall Grade Point Average (OGPA) and percentage:**

The following cumulative performance indicators are used to arrive at OGPA of student.

10.01 Grade Point: It is weighted average of marks (weighted using credit) obtained in theory and practical, expressed in percentage, on 10 point scale, up to second decimal place. Grade point is calculated using following formula;

$$GP1 = \frac{\frac{CT \cdot MoT}{MmT} + \frac{CP \cdot MoP}{MmP}}{CT + CP} \quad *100*$$

Where - C_T – Credit in Theory, C_P – Credit in Practical, MoT – Marks Obtained Theory, MoP – Marks Obtained Practical, MmT – Maximum Marks Theory, MmP – Maximum Marks Practical

10.02 Grade Point Average (GPA): It is weighted average (using total credits of a course) of grade points obtained in a particular course of a semester, and is calculated using following formula;

$$GPA = \frac{C1(GP1) + C2(GP2) + \dots Cn(GPn)}{\text{Total Credit } (C1 + C2 + \dots Cn)}$$

Where $C1$ = Total Credit of first course and so on, $GP1$ = Total Grade point of first course and so on.

10.03 Cumulative Grade Point Average (CGPA): Cumulative performance of a student at the end of particular semester during degree programme is calculated using the formula of GPA.

10.04 Overall Grade Point Average (OGPA): The CGPA after completion of degree programme will be OGPA. The GP, GPA, CGPA and OGPA are expressed on a 10-point scale up to second decimal place, without rounding up.

10.05 Calculation of percentage: The OGPA multiplied by 10 will give percentage of marks obtained by a student at the end of degree programme. This method will not be used for calculation of percentage during the degree programme.

10.06 The details of calculation of GPA, CGPA, OGPA and percentage of marks are explained in following table.

Calculation of GPA in first semester of degree programme

Course	Credit in Theory	Credit in Practical	Total Credit	Maximum Marks in Theory	Maximum Marks in Practical	Marks Obtained in Theory	Marks Obtained in Practical	Grade Point
A	0	1	1	0	50	0	38	7.60
B	1	0	1	100	0	83	0	8.30
C	1	1	2	100	50	72	36	7.20
D	1	2	3	100	50	93	45	9.10
E	2	1	3	100	50	89	41	8.66
F	0	2	2	0	50	0	35	7.00
G	2	0	2	100	0	83	0	8.30
H	1	3	4	100	50	79	38	7.67
I	3	1	4	100	50	79	38	7.82
Total Credits			22	Grade Point Average (GPA) of first semester				8.00

Calculation of GPA and CGPA after second semester of degree programme

Course	Credit in Theory	Credit in Practical	Total Credit	Maximum Marks in Theory	Maximum Marks in Practical	Marks Obtained in Theory	Marks Obtained in Practical	Grade Point
First semester								
A	0	1	1	0	50	0	38	7.60
B	1	0	1	100	0	83	0	8.30
C	1	1	2	100	50	72	36	7.20
D	1	2	3	100	50	93	45	9.10
E	2	1	3	100	50	89	41	8.66
F	0	2	2	0	50	0	35	7.00
G	2	0	2	100	0	83	0	8.30
H	1	3	4	100	50	79	38	7.67
I	3	1	4	100	50	79	38	7.82
Second semester								
A	0	1	1	0	50	0	40	8.00
B	1	0	1	100	0	83	0	8.30
C	1	1	2	100	50	75	36	7.35
D	1	2	3	100	50	93	45	9.10
E	2	1	3	100	50	89	41	8.66
F	0	2	2	0	50	0	40	8.00
G	2	0	2	100	0	83	0	8.30
H	1	3	4	100	50	80	40	8.00
I	3	1	4	100	50	80	40	8.00
GPA of Second semester								8.22
CGPA upto Second semester								8.11
Similar calculation will be done in subsequent semesters to get OGPA								X

Calculation of percentage

$X \times 10 = \text{percentage of marks (where X is OGPA)}$

SECTION – XI : Credit requirements :**11.0****Credit requirements :****11.01****Masters degree programme :**

- A student shall normally be permitted to register a minimum of 12 and maximum of 20 credits in a semester. However, on the recommendation of HOD, Dean of the College may allow registering additional courses of 5 credits in addition to 20 credits.
- The semester of a student, who has registered less than 12 credits in a semester, shall be treated as cancelled and it will not be counted towards minimum duration requirement for Masters' degree, but will be counted for maximum duration.
- If sufficient courses are not left to fulfill the minimum requirement in III and IV semester, this rule of minimum credit load will not be applicable.
- Out of 20 credits of thesis, 10 credits each shall be registered in third and fourth semesters. In subsequent semester, if required, zero credits for thesis may be registered. In case of thesis registration, minimum credit limit is not mandatory.

11.02 Ph.D. Degree programme

- (a) A student shall normally be permitted to register for a minimum of 10 credits with a maximum of 15 credits in a semester, provided that the Dean of the College may allow registering courses of 5 credits, in addition to maximum 15 credits for Ph.D. degree programme.
- (b) The semester of a student who has taken less than 10 credits in a semester shall be treated as cancelled and it shall not be counted towards minimum duration requirement. However it will be counted towards maximum duration.
- (c) If sufficient courses are not left to fulfill the minimum requirement in III and IV semester, this rule of minimum credit load will not be applicable.
- (d) Out of 45 credits of thesis, 10 credits each shall be registered in third, fourth and fifth semesters. The 15 credit shall be registered in 6th semesters. In subsequent semester, if required, zero credits for thesis may be registered. In case of thesis registration minimum credit limit is not mandatory.
- (e) Maximum of two courses including theory and practical per semester shall be allowed to RA/SRF/JRFs admitted in Ph.D. programme. In this case minimum residential requirement shall be of eight semesters.

SECTION – XII : Withdrawal/change of courses

12.00 Withdrawal/change of courses:

The withdrawal/change of course may be permitted by the Dean of the College on application made by the student, duly recommended by the Head of the department, within 30 days from the date of registration. It will be responsibility of HOD/ Dean to update this information in MIS.

SECTION – XIII : Academic standing

13.00 Academic standing:

13.01 Continuance: Continuance of a student as enrolled student of the University shall depend on the fulfillment of the following conditions:

- (a) Continuous satisfactory academic performance;
- (b) Satisfactory conduct and disciplined behavior;
- (c) Satisfactory health and physical capacity to continue the academic activities;
- (d) Timely payment of prescribed fee/dues to University and registration of courses.

13.02 In order to determine the status of the student for continuation/dropping/clearance and readmission, the theory and practical will be counted as separate courses. A student has to obtain a minimum of 60% marks in case of Masters and 65% Marks in case of Ph.D. programme, in each course (Theory and Practical separately) in order to pass a course. If a student fails in theory or practical he/she will be required to re-register the theory or practical as and when available.

13.03 In a course consisting of theory and practical, if a student fails in theory or practical or both of the same course, it shall be counted as one course for determining the status of the student for continuance/dropping/clearance examination and readmission. There shall be no clearance examination in case of Ph.D.

- 13.04** If a student fails to appear in examination either in theory or practical, he/she shall be deemed to have failed in the theory paper or practical as the case may be and shall be awarded zero marks while calculating CGPA in the Semester Report Card/ mark-sheet, however, the same will be indicated as "Ab" (for Absent) therein.
- 13.05** If a student fails to obtain the minimum Cumulative Grade Point Average (CGPA) of 6 out of 10 in the first year of Master's Degree programme at the end of academic session and 6.5 out of 10.00 in Ph.D. degree programme, student shall have to repeat the same class. Entire performance of a repeat student during the previous academic session shall be cancelled and this period shall not be counted for minimum duration requirements. However, it will be counted for maximum duration requirement. The Academic regulations, courses and fee structure as applicable to freshly admitted students of that year would be applicable to repeat students also. Such students will be called "class repeater".
- 13.06** If repeat student of first year class of Master's Degree programme fails to obtain a minimum 6 out of 10 CGPA and Ph.D. students fails to obtain a minimum of 6.5 out of 10 CGPA, in two consecutive academic sessions, he/ she will be dropped from the rolls of the University automatically. Such students shall be allowed to get re-admission through CET afresh.
- 13.07** A student of first year class of Master's Degree programme having CGPA from 6 to less than 6.5 and Ph.D. students having CGPA from 6.5 to less than 7.0 at the end of academic session shall be placed on "Academic Probation". Such students shall be permitted to register the failed/ selected courses (Theory and practical) as may be necessary to raise CGPA to 6.5 or above in Masters, and 7.0 or above in case of Ph.D., when such courses are available during the regular semester programmes, along with the regular courses. Such students shall not be required to attend the classes of repeat courses/selected courses registered to raise the CGPA. Marks obtained while repeating such courses (Theory and Practical) shall substitute the previous marks. Such students will be required to pay full registration, examination and insurance fee.
- A student not able to raise CGPA above 6.5 in case of Masters, or 7.0 in case of Ph.D. programme, even at the end of second year in case of Masters programme and third year in case of Ph.D. programme, will continue on academic probation and shall again register the failed/ selected courses (Theory and practical), till student acquires the requisite CGPA. Till this period, student will be on academic probation. The student shall pay continuation, and examination fee only and will also register thesis credits.
- 13.08** In case, if student drops below 6.0 at the end of second academic session in case of Masters and drops below 6.5 at the end of third academic session in case of Ph.D., then such student will also be allowed to register the failed / selected courses for upgradation of CGPA above 6.5 or 7.0 as the case may be. Such student shall be treated on academic probation, but shall not repeat academic session. The student shall be required to pay continuation and examination fee only and will have to register their thesis for examination.
- 13.09** If student completes all the degree requirements but fails to submit his thesis by the last date of thesis submission, he shall register the thesis in next academic session by paying continuation fees and examination fees.
- 13.10** The students who are under academic probation shall not be entitled to receive any fellowships and shall not be allowed for their thesis research work from outside institutes.

SECTION XIV : Break and drop

14.00 Break and drop :

14.01 Break: It is period of absence (full semester) requested by student on valid grounds and permitted by Dean. Student can apply for break only after completing minimum period of two semesters. The student has to apply for taking break within 30 days from the date of registration. A student taking break has to deposit continuation fee as applicable. The maximum period of break will be four semesters. Break shall not be counted towards minimum duration requirement, but it shall be counted for maximum duration requirement.

Further, If a student of first year, after completing all the requirements for upgrading into second year i.e. obtained minimum 6.0 CGPA in case of Masters and 6.5 CGPA in case of Ph.D. programme, takes break with due permission, shall be allowed to register in subsequent semester as and when he desires to continue studies. He/she shall have to pay continuation fee of all the break semesters in which he/she was absent. The previous academic performance shall be counted, however, students shall have to conduct his research work as decided by major advisor.

14.02 Drop: Drop is a period of absence due to cancellation of semester for any reason or absence of student without taking break. The drop period shall not exceed four semesters. Such students after resuming will have to pay full fee of the drop semesters along with continuation fee. Drop shall not be counted towards minimum duration requirement, but it shall be counted for maximum duration requirement.

Further,

- (a) If a student of first year, drops the second semester, then such student will be allowed to repeat the entire academic session upto a gap of maximum 3 semesters. The student will be allowed to join back only in first semester of any academic session. Entire previous academic achievement of such students shall be washed out and shall not be counted towards degree requirement. The drop semester(s) will be counted towards maximum duration requirement but will not be counted towards minimum duration requirement. Student shall have to pay continuation fee of all the drop semesters along with full fees (semester registration fee, exam fee and late fee Rs. 4000/- per semester) of all the drop semesters.
- (b) If a student of first year, after completing all the requirements for upgrading into second year i.e. obtained minimum 6.0 CGPA in case of Masters and 6.5 in case of Ph.D., fails in paying fee and registration in second year without permission, shall be considered as dropped, and shall be allowed to register in subsequent semester as and when he desires to continue studies. He / she shall have to pay continuation fee of all the drop semesters along with full fees (semester registration fee, exam fee, late fee Rs. 4000/- per semester) of all the drop semesters in which he/she was absent. The previous academic performance shall be counted, however, students shall have to conduct his research work as decided by major advisor.

14.03 Break and drop together shall not be more than four semesters.

SECTION –XV Conduct of examination and prevention of unfair means:

15.0 Conduct of examination and prevention of unfair means:

- 15.01**
- (a) The Superintendent of examination shall make proper seating arrangements to ensure prevention of unfair means. The Superintendent should ensure that minimum two invigilators shall be posted in each examination hall in order to make proper invigilation. Seating arrangements may be such that two examinees appearing in different courses, sit one after another.
 - (b) The Director of Instructions/Controller of Examination shall appoint flying squad and observers for smooth conduct of examination.
 - (c) The question papers will be opened in the presence of Dean and other faculty members. Likewise, after completion of examination the answer books shall be sealed in the presence of Dean and other faculty members.
 - (d) In case, of any discrepancy during the conduct of examination, the Dean is empowered to take suitable decision on the spot and will inform the Registrar/ DI accordingly.
 - (e) The Dean shall have right to check any examination hall during examinations. He/she will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, the observer will take appropriate action and decision as per rules.
 - (f) The flying squad shall have the authority to visit any college under its jurisdiction at any time during examinations. It will have the right to check any student in order to prevent use of unfair means during the conduct of examinations. If any student is found guilty of using unfair means, it will take appropriate action and decision as per rules.
 - (g) A student appearing in examination is required to keep and show on demand the Identity Card and admit card during the course of examination and obey instructions given by the teachers / invigilators / members of the flying squad / Superintendent / Assistant Superintendent. Otherwise, Dean of the college may expel him/her from appearing in the examination.
 - (h) Students shall not carry any papers, books, notes or mobile phone/ electronic gadgets, etc., which might possibly be of assistance to him/her as unfair means in the examination hall. The student has to leave all such items outside the examination hall at his/her own risk. He/she will also not make use of clothes, body parts for writing any text, photos that might help them in examination. The invigilator as well as members of the flying squad, Superintendent and Assistant Superintendent can also search the pockets/clothes of the examinees for any unfair means. Students found using any such unfair means or any other means not listed will be liable for punishment.
 - (i) No student shall write answers on any paper other than answer book supplied to him/her by the College / University.
- 15.02** If a student is temporarily incapable and/or unable to write the answers himself/herself, the Superintendent may provide a writer to assist the examinee. The writer will be from the ministerial cadre/student who was not/is not an Agriculture/Veterinary/Agricultural Engineering /Dairy Technology/Horticulture/Fisheries student.
- 15.03**
- (a) When the invigilator or a member of a flying squad/Assistant Superintendent / Superintendent notices a student indulging in any act of unfair means, he shall seize the paper or book or material if any, from the student or take search of a student in person and shall invariably demand a written statement of the student concerned for using unfair means.
 - (b) If a student refuses to give his/her statement, he/she shall be asked to record in writing his/her refusal to give a statement. If he/she refuses to do so the fact shall be noted duly witnessed by at least one member engaged in invigilation. The invigilator shall however, write

his/her remarks on the answer book and affix his/her signature and the student shall be sent out of the examination hall by the Superintendent / Assistant Superintendent /Invigilator/Dean and shall not be allowed to continue further examination in that course.

- 15.04 (a) The student found attempting or using unfair means in the semester (first or second) examination shall be declared fail in all the registered and repeat courses of that academic year (both the semesters). Such student shall have to repeat the whole academic year again. The action will be taken by Dean with due information to DI and Registrar.
If Dean fails to do so, action will be taken by DI with information to Registrar on the recommendation of external / invigilator / flying squad etc.
- (b) During the course of evaluation, if the evaluator reports to the DI that the student(s) has used unfair means, or there is indication of mass copying then the student(s) shall be declared as fail in that course(s) and they can register that course(s) as and when it is offered in regular semester.
- (c) Students, who walk out from the examination hall in mass, just after they receive the question paper or within the scheduled time of examination or abstain from the scheduled examinations shall be treated as failed and will be awarded zero marks while calculating OGPA in the Semester Report Card / mark-sheet, however, the same will be indicated as “Ab” (for Absent) therein.
- (d) If a student threatens invigilator/teacher or Assistant Superintendent / Superintendent / Officer or member(s) of flying squad while using or attempting to use unfair means, he/she shall be liable to be debarred from examination / registration for a minimum of 2 semesters of current academic session by the Dean. If the Dean fails to do so, DI will take action with the information to Registrar.
- (e) These students will have to repeat the entire session and they will be called class repeater. The Academic Regulations, courses and fee structure as applicable to regular admitted students of that year will be applicable to repeat students.
- (f) Such students if found guilty during first semester, will have to pay continuation fee of the second semester. These students will pay the applicable regular fee for the next session. If student fails to deposit continuation fee the same can be deposited in next session along with regular fee and fine of Rs. 4000/-. In case of such case in second semester the student will deposit regular fee of first semester and second semester in the next session.
- (g) If a student makes signature on his/her answer book or any kind of identification marks, his/her answer book shall be cancelled and he/she will be awarded zero marks in that course by the Director Instructions / Controller of Examination.
- (h) If a student resorts to such measures as to disrupt the examination or indulges in impersonation he/she shall be finally dropped from the rolls of the University by the Registrar on recommendation of DI.
- 15.05 The Dean shall be the final authority to award punishment for unfair means as per rules. In case of punishment due to use of unfair means, no appeal shall be entertained.
- 15.06 The semester(s) which has been cancelled as a punishment shall be counted towards maximum duration of requirement and will not be counted towards minimum duration requirement.
- 15.07 A student with more than one proven case of using unfair means or act of misconduct of serious nature in the examination hall shall be dropped from the rolls of the University by the Registrar on the recommendation of DI/Dean of the College.

SECTION – XVI : Regulation of student conduct and discipline

16.0 Regulation of student conduct and discipline:

16.01 The students shall obey the rules, regulations and orders of the University authorities for maintenance of discipline. It shall be presumed that students shall comply with these rules. Failure to comply with these rules will make the students liable for disciplinary action including the student's expulsion from the University/ college. The decision of the University authority in this regard shall be final and binding on the students and their guardians. All students shall sign a declaration to the effect that he/ she shall submit to the disciplinary jurisdiction of the University authorities and shall observe and abide by the rules and regulations made from time to time in this regard and orders passed by the University authorities.

16.02 The following shall constitute the acts of indiscipline, misbehavior and misconduct on the part of the students.

- (a) Keeping any fire arms, lethal weapons in the room or outside and use of these.
- (b) Keeping or using intoxicants in any room.
- (c) Ragging, bullying or harassing of students.
- (d) Demonstrations in any form including processions and meeting.
- (e) Abusing
- (f) Use of violence.
- (g) Showing or causing to show any disrespect to staff members (employees/officers) of the University, teachers, hostel management and other authorities of the college
- (h) Disturbing other students in their studies.
- (i) Damaging any University property.
- (j) Disorderly behaviour.
- (k) Organizing meetings other than those authorized by the college/ University authorities.
- (l) Any act specifically and lawfully forbidden by the officers of the University, teachers, hostel management and other authorities of the University/ college.
- (m) Any other act intended or calculated to cause inconvenience, annoyance, injury or damage to any other student or the employee of the college or University or a guest or visitor of the college/ University.
- (n) Obstructing the vehicular traffic on the campus and highways, misbehaving with teachers and other citizens, looting shops, picking up quarrels with other citizens and similar other anti social activities.

16.03 Any student involved in the act of indiscipline, misbehavior or misconduct is liable to be punished for the same after giving him reasonable opportunity of self defense.

- (a) The teacher/warden/advisor has power to admonish, warn or reprimand the students verbally or in writing. A report of such punishment awarded shall be sent in writing to the Dean of the College for record and use, if needed, in future.
- (b) Teachers of the University and other officers and employees shall prevent the students from misconduct, misbehavior, breach of discipline or infringement of rules and shall send report in writing to the Dean of the College concerned for further necessary action, in case the matter is beyond their powers of awarding punishment. The Dean if required shall report the matter to the Registrar, if it is beyond his/her power to award the punishment.

- (c) All reported cases of serious nature of the act of indiscipline, misconduct and misbehavior by the students shall refer to the college disciplinary committee constituted by Dean of the College. The Chairman of the college disciplinary committee should be the Dean and not any senior Professor/ staff of the college. This is essential to maintain strict discipline and take immediate action in the matter. Based on the recommendations of the committee Dean shall issue necessary orders of punishment with copies to all concerned officers of the University.

Dean student's welfare shall be one of the members of the disciplinary committee of all the constituent colleges of all faculties in the University.

- (d) Before awarding punishment, if desired, the parents/ guardian of the students should be informed about the established act of indiscipline.

SECTION – XVII : Inter Institutional Programme

17.0 Inter Institutional Programme :

The student may take research work of the thesis in collaboration with an International/ National Institute, CSIR, ICAR Institute(s) and Laboratories, University, and any other Organization having advanced research facilities, including any private organization. It is mandatory to have a Memorandum of Understanding (MoU) with such organizations.

- (a) The Major Advisor shall be from IGKV.
- (b) The Major Advisor shall help in identifying such institute(s).
- (c) Co-Major Advisor of the Advisory Committee shall be from the collaborating organization(s).
- (d) The cases not covered under these rules may be considered by the Vice-Chancellor.
- (e) Student shall submit the progress report of research to the Head of the department through Co-Major Advisor and Major Advisor.
- (f) No financial aid shall be provided by the University to the collaborating organization for this purpose.
- (g) The maximum duration to complete degree will remain same.
- (h) Material Transfer Agreement (MTA) if required, shall be signed as per procedure through DRS.

SECTION – XVIII Regulations governing the research activity of outside students**18.0 Regulations governing the research activity of outside students**

Students from other universities, organizations, institutions shall be allowed to undertake research work subject to fulfillment of following conditions.

- (a) The universities, organizations, institutions should have a MOU with IGKV.
- (b) There shall be a co-major advisor in the advisory committee of the student from IGKV.
- (c) The advisory committee of student in consultation with co-major advisor shall finalize the research work programme of student.
- (d) The major advisor of student shall issue a reliving letter based on which joining at IGKV shall be given.
- (e) No financial assistance from IGKV shall be provided to student in terms of fellowship. The cost of consumables shall also be borne by the student.
- (f) No hostel/ residential facility shall be provided by IGKV.
- (g) On completion of all works by the student at IGKV and on the satisfaction of the advisor, he/she may be relieved to his/her mother institution under intimations to this Vishwavidyalaya
- (h) In case of indiscipline or misconduct as defined in the IGKV regulations, the student shall not be allowed to continue his/her work.
- (i) The co-major advisor and the name of IGKV shall be suitably included in the thesis/ any publications arising out of research work conducted at IGKV.
- (j) The IGKV and participating institutions shall have joint IPR on the outcome if the research work is on new area. If student is allowed to work in any ongoing project of IGKV then the IPR shall rests with IGKV only.

SECTION – XIX Mode of examination and evaluation**19.0 Mode of examination and evaluation**

Each course should be divided into 4 units. Each question paper will have nine questions, out of which first question will be compulsory and two questions should be given from each unit. The student has to attempt one question from each unit.

19.01 Moderation of question paper: The concerned Head or his nominee shall moderate the question paper. He will review that paper is set as per unit wise course content and correctness. The moderator shall be allowed to moderate the question paper upto the level of 40%. However, reallocation of questions under different sections (Section A, B, C and D) of question paper during moderation work would not be covered under moderation of question paper.

19.03 The practical examinations shall be internal in both the semesters in all faculties in Master's and Ph.D. Degree programme.

19.04 Distribution of marks in theory examination shall be as below:

Masters degree programme	Marks
Theory examination	100 (MM)
a. One quiz (to be conducted in regular class)	5
b. One assignment	5
c. One hourly examination(to be conducted in regular class)	15

d. Final theory examination	75
Practical Examination	50 (MM)

Ph.D. Degree Programme	Marks
Theory examination	100 (MM)
Quizzes (two)	10
Mid - term examination (one hour)	20
Assignments (two)	20
Final Examination	50
Practical examination	50 (MM)

19.05 If a PG student registers Deficiency course of U.G. level, his examination, evaluation and result declaration shall be done following the regulations of under graduate programme.

19.06 Answer books of all quizzes, hourly and assignments, be kept under safe custody with the course teacher and the answer books of final theory examinations be kept with DI for a period of one year.

SECTION - XX : Guidelines for Evaluation of answer book

20.0 Guidelines for Evaluation of answer book:

For Master's Degree programme :

The setting of theory paper will be done by External teachers/experts for all semesters of Master's programme. The academic performance and achievements of the students shall be assessed through external examination and evaluation of theory. All the answer books of a particular course just after its theory examination will be submitted to office of the DI by the concerned Dean of the college.

1. These answer books will be coded at office of the DI.
2. These answer books will be distributed by office of the DI to the expert evaluator as identified by the DI in consultation with Head of the Department.
3. The evaluation shall be external.

For Ph.D. degree programme :

The setting of theory paper will be done by External teachers/experts for all semesters of Ph.D. programme. However evaluation in Ph.D. programme shall be internal.

20.01 Revaluation of answer book in case of Masters degree programme

- (a) Student shall be allowed to apply for re-valuation of maximum two theory papers (registered / repeat) during a semester. He/she should apply online within 7 days of notification of result by the University. In case of those students whose all the results of registered courses are not declared, they will be allowed to apply for revaluation after the declaration of results of all their courses up to 7 days of last result declaration.
- (b) The fee for revaluation shall be charged as prescribed by the University from time to time.
- (c) The revaluation will be done by the same procedure as laid down for the Evaluation System.

- (d) If the difference of marks after revaluation is more than 20 percent of maximum marks of theory examination (excluding quiz, assignment and hourly marks), the answer book will be sent to the third evaluator. The result will be declared by taking average of two nearest marks. In case of equi distant three marks, the two highest marks will be averaged.
- (e) Marks obtained in the subject by the student after revaluation or suo moto revaluation will be treated as final marks and will be placed in the mark sheets.
- (f) The re-valuation shall be allowed only to those students who have secured minimum of 20 percent of maximum marks of theory examination, (excluding quiz, assignment and hourly marks) in the subject.
- (g) No revaluation shall be allowed in case of quiz, assignment, hourly and practical examination, which includes scripts of practical field work, spotting, written objective paper, test and project report etc. submitted as a part of practical examination.
- (h) There shall be no provision of re-totalling of evaluated answer books.

20.02 Re-totalling of Answer books in case of Ph.D. Programme :

- (a) There shall be no revaluation of answer books in case of Ph.D. programme.
- (b) Re-totalling of marks in case of maximum two theory courses shall be permitted, within seven days from the date of declaration of results, and on payment of fee for re-totalling, which shall be equal to fee of revaluation.
- (c) Mark obtained in subject by students after re-totalling will be treated as final marks and will be placed in mark sheets.

SECTION – XXI : Clearance Examination for Master degree programme

21.0 Clearance Examination for Master degree programme:

21.01 A clearance examination shall be held at the end of every academic session. Only those students shall be eligible for appearing in clearance examination who have completed minimum requirements of four semesters of degree programme. A students shall be allowed to use clearance facility only once in the entire degree programme. The student may appear in maximum two failed courses. Students can register failed theory and/or practical course as may be the case. The student will be allowed to register failed courses of all the semesters in the clearance examination. Such student shall require to pay the clearance examination fee as prescribed by university from time to time. The student shall not be allowed to use option of revaluation and clearance examination simultaneously for the same course.

21.02 If repeat courses are not cleared in the clearance examination, student shall register them in regular semesters as and when the courses are offered. In case of failed courses of second semester, the student will have to pay the continuation fee of first semester. Such students will also pay the continuation fee and examination fee of second semester. In case student fails to submit the fee of first semester, then he can pay the fee of first and second semester with a late fee of Rs. 4000/- in 2nd semester.

21.03 In case of theory paper the clearance examination shall be conducted only for final theory examination part of a course. The previous marks of quiz, assignment and hourly of that course shall be carried forward and previous marks obtained in theory shall be substituted with the marks obtained in clearance examination.

21.04 There will be no revaluation of answer books of clearance examination conducted for PG programmes.

SECTION – XXII : Comprehensive examination for Ph.D. degree programme

22.0 Comprehensive examination for Ph.D. degree programme :

The Comprehensive examination shall consist of the written and oral examination of a student, to be conducted by the Head of the Department in consultation with Major Advisor and concerned subject teachers.

22.01 Written Comprehensive Examination : On completion of 75% of the approved course work, as determined by minimum essential credits, with an CGPA of not less than 7.0, the student shall be eligible for written comprehensive examination. Students shall have to apply through HOD, to the Dean of the College, in a particular semester for appearing in comprehensive examination. There shall be no fee for comprehensive examination.

22.02 In order to conduct comprehensive examination, the courses shall be grouped in two categories. The first category shall consist of major courses. The second category shall consist of minor and supporting courses. There shall be one paper for each category. The HOD shall get two questions of ten marks each from respective course teachers. The HOD shall prepare combined question paper for each category. The student shall be required to solve one question out of two for each course. The maximum marks of the paper of each category shall be equal to the sum total of marks of individual courses. The students shall have to pass papers of both the categories separately. The passing marks for each category shall be 70%. It is not essential to secure 70% marks separately for each course of particular category.

After evaluation of answer books by concerned subject teacher(s), the Head of Department shall submit the awarded grade ('S' or 'US') in each category to the DI, for declaration of result.

22.03 If the performance in the written examination is satisfactory in both the categories the oral comprehensive examination shall be conducted by the Advisory committee and one external examiner appointed by the university.

22.04 If the performance in the written examination is unsatisfactory in one or both the categories, the student has to reappear in the written examination of failed category only after a gap of three months from the declaration of the results.

22.05 Comprehensive oral examination:

The external examiner along with advisory committee shall conduct the oral examination and shall award Satisfactory "S" and Unsatisfactory "US" grade.

22.06 The Head of the department in consultation with major advisor shall submit a panel of five external examiners for conducting oral comprehensive examination, to the Dean of the College for onward transmission to the DI. The DI will issue a letter to external examiner regarding conduct of oral examination after getting approval of Hon'ble Vice-Chancellor. The DI shall intimate the appointment of external examiner to the Dean of the College and the Head of the Department for conduct of the oral examination.

22.07 A student shall be given a maximum of three attempts in written and oral examination each to clear the comprehensive examination. If the student still fails to clear either in written or oral examination, admission of such student shall be cancelled. However, he shall be allowed to seek re-admission.

SECTION – XXIII : Promotion of Academic Integrity and Prevention of Plagiarism**23.0 Promotion of Academic Integrity and Prevention of Plagiarism.**

- (a) This shall apply to the research work done under any research programme of the university, including student's thesis research work, and any scientific publication arising from such work. It will also cover technical bulletins, project reports, manuals, chapters and books written by student and faculty.
- (b) Every student, faculty submitting a scientific manuscript for publication anywhere shall submit an undertaking indicating that the document has been prepared by him or her and document is his/her original work. The document has been duly checked through a plagiarism detection tool approved by the IGKV and free from plagiarism.
- (c) Each Major Advisor/supervisor shall submit a certificate indicating that the work done by the researcher under him / her is plagiarism free in case of student research.

23.01 Similarity checks for exclusion from Plagiarism

The similarity checks for plagiarism shall exclude the following:

- i. All quoted work either falling under public domain or reproduced with all necessary permission and/or attribution.
- ii. All references, bibliography, preface and acknowledgements.
- iii. All small similarities of minor nature.
- iv. All generic terms, laws, standard symbols and standards equations.

23.02 Levels of Plagiarism:

The following levels of plagiarism are quantified in order to assess the severity of plagiarism under different sections of manuscript. The maximum limit of permissible similarity is taken as 20%. The plagiarism levels are set in view of the variability and uncontrolled experimental conditions, like climate, soil and topographic features and socio economic factors associated with agricultural research. Overall similarity in any manuscript shall be calculated as under:

a. Levels of Plagiarism and method of estimation for thesis

S. No.	Sections of manuscript	Accepted levels of plagiarism (similarity %)	Weight assigned to sections	Total weight
1.	Abstract	6	6	36
2.	Summary, Conclusions, Recommendations and future line of work	12	5	60
3.	Result and discussion	25	4	100
4.	Introduction	30	3	90
5.	Review of literature	42	2	84
6.	Materials and Methods	50	1	50
	Total	21	420	

Weighted Mean = $420/21=20$ (i.e. 20% overall similarity is permissible)

- b. For all other publications / documents, permissible plagiarism shall be 20% for overall document.

23.03 Academic Misconduct Panel (AMP)

- i. AMP shall be constituted by the university to investigate about the allegation of plagiarism.
- ii. The AMP shall have the power to assess the level of plagiarism and thus recommend penalty (ies) accordingly.
- iii. The Academic Misconduct Panel (AMP) shall consist of four members.
 1. Chairman - Director of Instructions (for student) / DRS (for Faculty member)
 2. Member - Head of the Department in which the plagiarism is alleged.
 3. Member - Faculty nominated by university.
 4. Member - Expert well versed with anti plagiarism tools to be nominated by Hon'ble Vice Chancellor.
- iv. The AMP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, researcher, faculty member or any other employee of IGKV.
- v. The AMP shall send the report after investigation and the recommendation on penalties to be imposed to the PDA preferably within a period of 45 days from the date of complaint / initiation of the proceedings in case of *suo moto* notice.
- vi. The AMP shall provide a copy of the report to the person(s) against whom inquiry report is submitted.

23.04 Plagiarism Disciplinary Authority (PDA):

PDA shall be constituted by the IGKV to consider the recommendation of the AMP and take appropriate decision after giving a hearing to the accused person. The decision of the PDA shall be final and binding for all.

There shall be four members in the PDA.

1. Chairman - Hon'ble Vice Chancellor of IGKV.
2. Member - Dean/Director (Academic/Research) to be nominated by the Vice-Chancellor.
3. Member - Faculty nominated by university.
4. Member - Head from the relevant Discipline of IGKV.

23.05 Detection/Reporting/Handling of Plagiarism

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the Dean of the respective college through concerned Head of Department. Upon receipt of such a complaint or allegation the Dean shall refer the case to the Academic Misconduct Panel (AMP) who in turn shall submit a report to the Plagiarism Disciplinary Authority (PDA).

The authorities of IGKV can also take *suo moto* notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the IGKV on the basis of findings of an examiner.

23.06 Penalties

Penalties in the cases of plagiarism shall be imposed only after academic misconduct on the part of the offender has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself in a fair or transparent manner. Since act of plagiarism, witting or unwitting, is potentially detrimental to the academic credibility and social reputation of the individual

concerned, all proceedings of investigations and imposition of penalties shall be conducted in camera so as to prevent encrustation of stigma and slur upon individual concerned:

(a) **Penalties for Students**

1.	Level-I	:	Upto 20%	Acceptable
2.	Level – II	:	>20 to 40%	Student shall have to register one additional semester for re-writing thesis in case of PG and PhD degree programme. Student shall submit entire semester fee in this case.
3.	Level – III	:	>40 to 60%	Student shall have to register two additional semesters for re-writing thesis in case of PG & PhD students. Student shall submit entire semester fee in this case.
4.	Level-IV	:	>60%	New / additional research work will be assigned for thesis for two semesters in case of PG student and 4 semesters in case of PhD students. Student shall submit entire semester fee in this case.

The semester spent as penalty shall be counted towards maximum duration.

SECTION – XXIV : Submission of Thesis

24.0

Submission of Thesis :

- (a) On the recommendation of the major advisor with respect to satisfactory completion of prescribed course work, duration requirements, research and thesis requirement, the student shall be eligible to submit the thesis.
- (b) As soon as the thesis work is completed and data etc. have been processed, student will deliver a result seminar on his thesis. If teachers or other students suggest any improvement in the presentation and interpretation of results, the same may be incorporated with the approval of the major advisor. Thesis should be written as per the “*Thesis Writing Manual*” and modifications as approved by IGKV.
- (c) A student shall be allowed to submit thesis in fourth semester in case of Masters degree programme and in sixth semester in case of Ph.D. programme, after 17th week after registration provided student has completed all the course work upto 3rd semester in case of Masters programme and upto fifth semester in case of Ph.D. programme, to the Head of Department. The actual date of start of thesis submission shall be indicated in the academic calendar. However, the viva-voce examination shall be held after 21 weeks of registration in respective semesters.
The last date of submission of thesis shall be one day before registration of the next academic session. The date of viva-voce examination shall be the date of award of provisional degree certificate.
- (d) A student who has registered the courses in 4th semester in case of Masters Programme and in sixth semesters in case of Ph.D. programme shall be eligible for submission of thesis within seven working days from the date of notification of results or upto one day before the registration of next academic session, whichever is later. If student fails to submit

thesis within this period, he/she shall have to register in the subsequent semester by paying continuation and examination fee. This will be applicable for students appearing in clearance examination or opting for revaluation also in case of Masters degree programme only. In case of Ph.D. degree programme, they shall apply for re-totalling.

- (e) The Masters and Ph.D. students, who carried out their thesis research work outside the IGKV, must submit thesis to the Major Advisor one month before the date of final submission of thesis at IGKV for necessary correction and final checking.
- (f) The thesis shall be submitted to HOD by student through major advisor for examination.
- (g) The thesis submitted by a student shall become the property of the University. Whenever any paper from the thesis or data is published, a foot-note shall always have to be given stating that the thesis has been submitted for the award of Master's/Ph.D. degree of the Indira Gandhi Krishi Vishwavidyalaya, Raipur.

SECTION – XXV : Process of thesis examination

25.0 Process of thesis examination

(i) Masters degree programme :

The thesis submitted shall be in partial fulfillment of the Masters degree programme, and evaluated by one external examiner. The Head of the Department shall send list of examiner (minimum three), through Dean, along with their consent, to the DI for approval of panel of examiners. In case of out campii, major advisor shall submit the list of examiner through respective Dean to DI.

After approval, HOD/ Dean (in case of out campii) shall send the thesis to examiner in the sequence approved by DI for evaluation. The examiner shall submit the report to HOD/Dean (in case of out campii), within 30 days from the date of issue of request letter. In case, the report is not sent by examiner within this period, then next examiner from the panel may be requested by HOD/Dean.

(ii) Ph.D. Degree programme :

The thesis submitted shall be in partial fulfillment of the PhD degree programme, and evaluated by two external examiners.

The Head of the Department shall get consent from minimum five examiners and shall send two copies of loose bound thesis, list of examiners, along with their consent to DI. The DI shall send thesis to two external examiners after approval from Vice Chancellor. The examiners shall submit report within 30 days from the issue of letter. In case, if the report is not sent by examiner within this period, then next examiner from the panel may be requested by DI.

(iii) Common guidelines for conduction of thesis examination of Master's and PhD programme

(a) Format of examiners report

- | | | |
|----|---|---|
| 1. | Name of Student | : |
| 2. | Subject | : |
| 3. | College | : |
| 4. | Thesis Title | : |
| A | <i>EVALUATION OF THE THESIS</i> | |
| 1. | Introduction and objectives | : |
| 2. | Review of Literature | : |
| 3. | Research Technique and Methodology | : |
| 4. | Result and their Interpretation | : |
| 5. | Abstract | : |
| B | <i>PRESENTATION OF DATA</i> | |
| 1. | Tabulation and summarisation of data | : |
| 2. | Illustration, Curves, Graphs, Histograms, Photographs etc. | : |
| C | <i>LANGUAGE AND GRAMMER</i> | |
| 1. | Clarity of Expression | : |
| 2. | Correctness | : |
| 3. | Punctuation etc. | : |
| D | General remarks about the thesis including items not covered above. | |
| E | <i>WHETHER THIS RESEARCH IS A VALID CONTRIBUTION</i> | |
| 1. | Of value as basic research | : |
| 2. | Of value as applied research | : |
| | Towards betterment of Agricultural Science/ Technology | |
| F | <i>REMARK ON ACCEPTANCE OF THESIS</i> | |
| 1. | Accepted as submitted | : |
| 2. | Accepted with minor modification, (suggest modification) | : |
| 3. | Accepted with major modifications (suggestions for rewriting, Further work, resubmission) | : |
| 4. | Rejected | : |

Name & Address of Examiner

Signature of Examiner

Date :

- (b) The examiner of Master's degree thesis evaluation shall not be below the rank of an Associate Professor or equivalent, and of the rank of Professor / equivalent in case of PhD.

- (c) If the report of external examiner in case of masters degree, and report of both the examiners in case of PhD degree are positive, date of conduction of viva-voce examination shall be notified by HOD/Dean in case of Masters Degree programme and the name of external examiner and date of conduction of viva voce by DI in case of PhD degree programme.

The student shall be allowed to appear in viva voce examination after necessary corrections as suggested by examiner, before advisory committee in case of Master's degree programme, under the chairmanship of HOD/Dean (in case of out campii). The viva-voce examination of out campus students shall be conducted at the respective colleges under the chairmanship of Dean. The Dean shall invite respective HOD from Headquarter for conduction of viva-voce examination.

In case of Ph.D viva voce, the oral examination shall be conducted before external examiner and advisory committee.

- (d) If external examiner in case of master's degree programme, and one or both examiner, in case of PhD degree programme suggest major modifications for rewriting, further work, resubmission, then the thesis shall be revised accordingly by the student and shall be sent to the same examiner for evaluation.
- (e) If one examiner in case of PhD degree programme rejects thesis, the thesis shall be sent to the third examiner as approved by the Hon'ble Vice-Chancellor. If the third examiner recommends the thesis for acceptance, the viva-voce shall be conducted by one external examiner as approved by the Hon'ble Vice-Chancellor. If the third examiner does not recommend for acceptance, the student shall have to conduct new research programme as per clause no **25.0(f)**.
- (f) When a thesis is rejected for the award of degree, by an examiner in case of masters degree programme, and by both examiners in case of PhD degree programme, then student shall register thesis in subsequent semester with new research programme to repeat the thesis, and shall submit the same, after at least two semesters in case of Masters degree programme and at least four semesters in case of PhD programme. The student shall register entire credits of thesis as repeat student. The student shall be required to submit fresh synopsis of his research work programme, however his old course programme shall be considered as such. It is also mandatory that the student should have minimum two semesters in case of masters degree programme and four semesters in case of PhD degree programme available for conducting his new research programme. The maximum duration requirement of both degree programmes will remain the same. The student shall be given "DF" grade (deffered).The student shall pay semester registration and examination fee in such cases.
- (g) If the performance of student is satisfactory in viva-voce examination "S" grade (Satisfactory) shall be awarded. If the performance of the student in viva-voce is not up to the mark, then student shall be awarded "US" grade (Unsatisfactory). He/she shall be required to register the thesis in next semester and shall re-appear only for viva-voce examination. The student shall have to pay continuation and examination fees. In this semester student shall be given two more chances of appearance in viva-voce examination. If the performance of the student is still not up to the mark, he/she shall not be eligible for award of degree.
- (h) The student shall submit corrected and hard bound copy of thesis to the Head of Department within 15 days of viva-voce examination.

- (i) The HODs/Dean (in case of out campii) shall submit to the office of DI, all the reports related to examination, including hard bound thesis (maximum 3 copies), **one** soft copy of thesis in **PDF format**, certificate of correction and Plagiarism, proof of submission of research paper by major advisor, within 02 months from the date of submission of thesis by the student in the office of Head of Department.
- (j) The degree shall be awarded on the unanimous recommendation of the advisory committee, in regard to the thesis and the performance of the student in the final viva-voce examination.
- (k) It is mandatory that one research paper should be submitted before submission of final bound thesis in case of Master's degree programme and two research papers should be submitted in case of PhD degree programme in NAAS rated journals above three rating.

SECTION – XXVI :Merit Scholarship

26.0 Merit Scholarship :

The merit scholarship will be provided to eligible PG candidate at the rate of Rs 5,400/- per academic session.

1. The scholarship shall be given to one student from each department.
2. A certificate of award of merit scholarship shall also be given to eligible students.
3. The Student who has obtained OGPA more than 8.5 (more than 85 percent) in first attempt will be eligible for scholarship. The student having highest OGPA shall be given the scholarship.
4. The basis of judging the highest mark shall be as under:
 - a. Scholarship for previous Year: It shall be decided on the basis of OGPA of bachelor degree programme.
 - b. Scholarship for Final Year: It shall be decided on the basis of OGPA of Previous Year of PG programme.
5. Students obtaining any other scholarship will not be eligible for this scholarship. Student has to submit an affidavit on non-judicial stamped paper regarding this information to the Dean of the College.
6. The attendance should not be less than 75 percent.
7. The student punished due to any activity of indiscipline, student on academic or conduct probation shall not be eligible.
8. If student has taken semester break/drop in any of the year will not be eligible for availing the merit scholarship.

If more than one student found suitable for merit scholarship, the student with lower age will be given preference. In such case only one student will be given scholarship and others will be provided a certificate of merit.

SECTION - XXVII Research Scholarship**27.0 Research Scholarship:**

Master's Degree programme : Every Master's student (except service candidate), in case if he/she is attached to Institute outside the state under MoU for Master's research, shall be provided scholarship @ Rs. 5,000/- per month for a period of maximum 1 year. In case, he/she receives scholarship/ fellowship from other sources, he is required to submit its details through affidavit to Head of the department and Dean of the college/Faculty. Minimum 75% attendance in each month is essential to get the scholarship/Fellowship. The scholarship will be transferred to Bank account of the candidate. The scholarship will be terminated immediately in case of occurrence of indiscipline, semester break, discontinuing programme etc. Undertaking on affidavit will be taken from student's parent to this effect that he/she shall deposit the full amount of scholarship, in case the student is leaving the program without completion.

The students admitted under ICAR quota will be provided Rs 2000/- during the period of research work (IGKV State Budget). This will be in addition to ICAR scholarship and implemented.

Ph.D. Degree programme : Each Ph.D. student (except service candidate) during course work will be provided scholarship @ Rs. 5000/- per month for a period of maximum 1 year. If he/she undertakes research work within the state, he will be provided scholarship @ Rs. 5,000/- per month for a period of maximum 2 years. In case if he/she is attached to Institute outside the state under MoU for Ph.D. research, he will be provided scholarship @ Rs. 10,000/- per month for a period of maximum 2 years. In case, he/she receives scholarship/ fellowship from other sources, he is required to submit its details through affidavit to Head of the department and Dean of the college/Faculty. Minimum 75% attendance in each month is essential to get the scholarship/Fellowship. The scholarship will be transferred to Bank account of the candidate. The scholarship will be terminated immediately in case of occurrence of indiscipline, semester break, discontinuing programme etc. Undertaking on affidavit will be taken from student's parent to this effect that he/she shall deposit the full amount of scholarship, in case the student is leaving the program without completion.

The students admitted under ICAR quota will be provided Rs 2000/- during the period of research work (IGKV State Budget). This will be in addition to ICAR scholarship and implemented.

SECTION –XXVIII :University Medals**28.0 University Medals:** The student fulfilling following criteria shall be eligible for Medals.**(a) Gold Medal :**

1. The Gold medal and certificate shall be awarded to only those candidates who score minimum OGPA of 8.5. Medals shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch. **The topper shall be given Gold Medal.**
2. In case of more than one student qualifying for the award, the value of the award will be shared among them.
3. A committee chaired by DI shall finalise recipient of gold medal. The Deputy registrar academic shall be member secretary. The DI shall submit the recommendation through registrar for approval to Vice Chancellor.

4. The Vice-chancellor's decision in all cases shall be final and there shall be no appeal against his decision.
5. A student, who fails in any paper/practical or repeats any paper/practical in any subject during the entire degree period, shall not be eligible for the award.
6. Gold Medals shall not be awarded to a student who has been kept on conduct probation/ warned/fined/found guilty of using unfair means or involved in a subversive activity.

(b) Silver Medal (at Master's level only):

The silver medal and certificate shall be awarded to only those candidates who score minimum OGPA of 8.5. Medals shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch.

The University silver medal and certificate shall be awarded to the topper of all the department.

If the same students get Gold Medal, in such case the Silver Medal shall be given to next topper.

All other conditions of Gold medal shall apply.

(c) Certificate of merit: A certificate of merit shall be awarded to toppers in every department in all the faculties. Certificate shall be awarded to the eligible candidates on the basis of overall results of degree programme of a particular batch. **All other conditions of Gold medal shall apply.**

(d) Certificate of Honors : A student who earns OGPA 8.50 and above besides fulfilling criteria of university gold medal in PG and Ph.D. programme shall be awarded certificate of honor.

SECTION – XXIX : Award of Degree and Divisions

29.0 Award of Degree and Divisions:

Award of Degree :

Master's Degree : The degree shall be awarded when a student secures minimum 6.5 OGPA.

Ph.D. Degree : The degree shall be awarded when a student secures minimum 7.0 OGPA.

Division : The divisions shall be awarded, only in case of Master's degree programme, as under :

S. No.	OGPA	Percentage of marks	Division/Status
1.	8.50 and above	85 and above	I (with Honours)
2	7.00 to 8.49	70 to 84.99	I
3	6.5 to 6.99	65 to 69.99	II

SECTION – XXX : Punishments

30.0 Punishments: Punishment as under will be awarded on the gravity of the misconduct :

- (a) Levy of punitive fine, individually or in groups up to Rs. 20,000/- depending upon the gravity of the act of indiscipline including ragging. If the fine is not paid, the registration of the student(s) shall be cancelled.
- (b) Dismissal from the hostel.
- (c) Temporary suspension from the University / college.
- (d) Expulsion from the University / college up to rustication.
- (e) In reported ragging case, punishment will be awarded as per UGC regulation on curbing the menace of ragging in higher education institution 2009.
- (f) Placing the student on Conduct Probation: If the student is involved in the violation of the rules and regulations of the University or found involved in any act of indiscipline as established and reported (with reasons) in writing by the disciplinary committee, he/she may be placed on CONDUCT PROBATION BY the concerned Dean for a specific period, which could be for the entire degree programme. During the period of this conduct probation the student shall stand debarred from representing the college or University in any Meet, tournament, youth festival, cultural competition, railway concession etc. and shall also remain suspended from any student organization, and shall not be entitled to receive any stipend / scholarship/ fellowship.

In case of conduct probation of the student for entire degree programme, it may be reviewed after one year by the Dean of the College in consultation with the disciplinary committee. If during the conduct probation the student further indulges in the act of indiscipline, he/she shall be rusticated by the Dean of the College.

- (g) The loss or damage to any property / equipment of the campus as a result of demonstration / strikes resorted to by the students, shall be recovered either directly from the persons specifically identified where possible, or else collectively from such group of students which is responsible for organizing the demonstration / strike.

The powers of awarding punishment to the students shall be vested with the Deans of the College whose decisions shall be final and binding except in case of expulsion for one full semester or a longer period and rustication from the University. In such cases expulsion or rustication will be affected as per the regulations laid down in the next section.

- (h) In case student(s) found guilty in ragging , the punishment will be given as per UGC regulations on curbing the menace of ragging in higher education institutions -2009.

SECTION XXXI : Regulation regarding expulsion or rustication from University

31.0 Regulation regarding expulsion or rustication from University :

- (a) Expulsion of a student in the first semester or second semester of a academic year amounts to his/her expulsion for both the semesters. In either of these cases the expulsion amounts to removal of the student from the college for a period of one academic session i.e. current academic session. A student can be expelled for a maximum period of 4 semesters.

If a student continuing in the second semester of one year is expelled for two semesters, it implies his removal from the college for two years. If such a student is expelled for three semesters, still it will amount to his/her removal from the college for a period of two years. The period of expulsion will be counted in maximum duration requirement but will not be considered for calculating minimum duration of requirement.

- (b) The Dean on the basis of established charges against a student as per report of the college disciplinary committee can recommend expelling or rusticating a student for sufficient reasons including acts of indiscipline and misconduct inside or outside the college.
- (c) The cases of expulsion and rustication shall be forwarded to the Registrar by the Dean of the constituent college immediately after establishing the charges for expulsion or rustication. Before making any decision Dean should give fair chances of representation to student(s).
- (d) The student may appeal to the Vice-Chancellor for redressal of the grievance when punishment amounts to rustication from the University.
- (e) The Registrar will notify the order of expulsion/ rustication of the student immediately after the decision of the Vice Chancellor.
- (f) When facts come to the knowledge of the Vice-Chancellor, which makes him think that the order of the Dean requires revision, the Vice-Chancellor may revise the order of the Dean. The revised decision together with reasons shall be communicated to the Dean. The decision of the Vice-Chancellor shall be final.

SECTION XXXII : Photocopy of Answer Book under RTI

32.0 Photocopy of Answer Book under RTI

With effect from academic session 2016-17, supply of answer book to the students on demand under RTI Act is as below:

1. As per RTI Act, the photocopy of answer book may be issued to the students on demand. However, the identity of evaluators must not be disclosed.
2. The application for the issue of photocopy of answer books under RTI Act must be submitted by the student after the declaration of results.
3. Student can get his/her answer book only of up to one calendar year of the declaration of result.

SECTION XXXIII : Amending or canceling the result:

33.0 Amending or canceling the result :

33.01 If the result of a candidate is discovered to be vitiated by oversight mistake, omission, error, malpractice, fraud, improper conduct or any other reasons, the Vice- Chancellor shall have the power to amend or cancel the result as the case may be in such a manner so as to accord with the correct statement and true position and to make such declaration as the Vice-Chancellor may deem necessary.

33.02 If it is found that the result of a candidate has been vitiated by malpractice, fraud or other improper conduct whereby student has been benefited and that he/she has in the opinion of the Vice-Chancellor, been a party to or connived at the malpractice, fraud or improper conduct, the Vice- Chancellor shall have the power at any time, notwithstanding the award of the Certificate or Prize or a Scholarship, to amend the result of such candidate and to make such declaration as the Vice-Chancellor may deem necessary, including debarring of the candidate from the University for such a period as may be specified and the cancellation of the result of the candidate in such manner as the Vice-Chancellor may decide.

The date of stamping on certificate after such corrections will be the original date. The new date of issue will also be mentioned along with (DUPLICATE) stamp.

SECTION – XXXIV : Removal of difficulties

34.0 Removal of difficulties :

34.01 If any difficulty arises in giving effect to the provisions of these regulations, the Vice-Chancellor may issue necessary orders, which appear to him to be necessary or expedient for removing the difficulty.

34.02 No order under section 20.01 shall be questioned on the ground that no difficulty as is referred to in the said rule existed or was required to be removed.

34.03 The University on its own or through its Academic Council is free to modify, alter, add, delete any of its regulation, costs, fee structure etc. from time to time and would not entertain any representation on account of such modification.

34.04 Notwithstanding anything contained in these regulations the University / Academic Council shall make changes whenever necessary.

Declaration by the Student (to be added on fee submission page of MIS)

I hereby declare that I have downloaded the academic regulations from the university website and have read it and agree to abide by PG/Ph.D. academic regulations of IGKV, Raipur during my degree programme.

I also, hereby declare that I will not involve myself in any act of ragging and in such event I shall submit myself to the disciplinary jurisdiction of the College and the University and shall observe and abide by these rules and such other rules, revised / added/ amended from time to time.